



**STR REGISTRATION RULES AND REGULATIONS**

I have reviewed and understand the following rules and regulations outlined in Chapter 5.66 of the Municipal Code. Initial each item.

	Legal Dwelling: Short-Term Rentals may only occur within legal dwelling units with the exception of Accessory Dwelling Units (ADU) or independent dwelling units on the same parcel as the primary residence.
	Annual Limit: A primary residence may be occupied as a Short-Term Rental for no more than 120 days per fiscal year; July 1 - June 30, this is in-line with STR Registration Renewals
	Local Contact Person: Hosts shall identify to all guests and all occupants of adjacent properties a local contact person to be available 24 hours per day, seven days per week during the term of any stay. The designated local contact person shall:(1)Respond within 60 minutes to complaints regarding the condition or operation of the dwelling unit or the conduct of guests; and(2)Take remedial action to resolve such complaints;
	Parking: Properties with three or fewer bedrooms must provide at least one off-street parking space. Properties with four or more bedrooms must provide at least two off-street parking spaces;
	Special Event: Weddings, parties, corporate events, commercial functions, and any other similar events which have the potential to cause traffic, parking, noise, or other problems in the neighborhood are prohibited from occurring at the Short-Term Rental property, as a component of Short-Term Rental activities;
	Occupancy is limited to two people per bedroom or ten people per property, whichever is less;
	Hosts must notify guests of all City noise, trash, and parking ordinances;
	I must have an active Business License account with the City;
	I am required to collect Transient Occupancy Tax (TOT) from short-term renters

**ADDITIONAL INFORMATION REQUIRED**

The following is required as part of the application.

	Detailed floor plan which shows the full interior and details which rooms or areas are available for rent and completed form showing all available off-street parking location(s)
--	---

**AGREEMENT AND SIGNATURE**

I hereby certify under penalty of perjury that the answers I have given are true and correct to the best of my knowledge and belief, and I understand and agree that any false or misleading answer will result in denial or revocation of any permit. Further, the City is hereby authorized to seek and verify information contained in this application. I understand verification of the accuracy of the application information is a matter of public record and may be made available to interested parties upon request.

APPLICANT SIGNATURE \_\_\_\_\_

APPLICANT NAME (PRINTED) \_\_\_\_\_

DATE \_\_\_\_\_